

Dorchester Academy
Guidelines for Enrollment
2010 - 2011

Current Students:

1. Return signed contract with first payment by April 15, 2010, to reserve your space for 2010-2011. Make sure you mark your payment plan choice. If you leave it blank, we will use Plan C.
2. If your contract is not received on or before April 15, 2010, there will be a re-enrollment fee of \$1,000.00, if space is available in the class.

New Students:

1. Complete an [Application](#) for each student.
2. Complete a family contract with Susan Hughes, Administrative Assistant. Be sure to mark your payment plan choice. If you leave it blank we will use Plan C.
3. Enclose \$75 per student non-refundable registration fee.
4. Enclose the 1st month's tuition and building fees as listed on 2010-2011 Tuition and Fee Schedule.
5. Mail or hand-deliver your forms and fees to Dorchester Academy at 234 Academy Rd., St. George, SC 29477.
6. Class sizes are limited and there may be a waiting list. Be sure to register early.

Former Students Wishing to Return to Dorchester Academy:

1. Complete an [Application](#) for each student.
2. Complete a family contract with Susan Hughes, Administrative Assistant. Be sure to mark your payment plan choice. If you leave it blank we will use Plan C.
3. Enclose \$75 per student non-refundable registration fee.
4. Enclose the 1st month's tuition as listed on 2010-2011 Tuition and Fee Schedule.
5. Mail or hand-deliver your forms and fees to Dorchester Academy at 234 Academy Rd., St. George, SC 2947 **ON OR BEFORE APRIL 15, 2010.**
6. A \$1,000.00 per child re-enrollment fee will be assessed for former students wishing to return **if a contract has not been received on or before April 15, 2010.**
7. Class sizes are limited and there may be a waiting list. Be sure to register early.

NOTE: Dorchester Academy's contract is legal and binding.

- *No deduction or allowance from any of these payments shall be made by reason of the absence, withdrawal, suspension, or dismissal of the student for any reason whatsoever.*
- *If an account becomes over 30 days past due during the school year, the student will not be allowed to attend classes until the account is paid up to date.*
- *If a cancellation of the contract is received **before August 1, 2010**, previous payments for the same academic year will be refunded, except the 1st month's tuition will be retained as a non-refundable deposit and a \$500 per student cancellation fee will be charged.*
- *No refunds of payments or deposits will be made for cancellations received **on or after August 1, 2009**, and a \$500 per student cancellation fee will be charged. The \$500 cancellation fee is due within 30 days of the student's withdrawal or cancellation request.*
- *No transcripts or records will be released until the amount due is paid in full.*